

# RECORD OF PROCEEDINGS

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## MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE WATERVIEW I METROPOLITAN DISTRICT HELD

November 16, 2021

A Regular Board of Directors' Meeting of the Waterview I Metropolitan District was held on November 16, 2021, at 7:00 p.m. at 400 Security Boulevard, Colorado Springs, CO 80911. The meeting was open to the public.

### **ATTENDANCE:**

In Attendance or Participating were Directors:

Hollie Arrington; President (participated via Zoom)  
Doyle Chambers; Assistant Secretary  
Jason Johnson; Assistant Secretary  
Sean Stanton; Assistant Secretary

Also present was:

Kurt C. Schlegel, Special District Solutions, Inc.

### **CALL TO ORDER:**

Director Chambers noted that a quorum of the Board was present, and the meeting was called to order at 7:01 p.m.

### **CONFLICTS & DISCLOSURE STATEMENTS:**

Mr. Schlegel stated that the required Conflict Disclosure forms had been filed with the Secretary of State's office. The Directors stated they had no known additional conflicts of interest regarding District business to report.

### **APPROVAL OF AGENDA:**

Director Chambers moved that the Board approve the Agenda as presented. Upon a second by Director Stanton, a vote was taken and the motion carried unanimously.

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**CONSENT AGENDA:**

Director Chambers moved that the Board approve the Consent Agenda, consisting of the following items, as presented:

- Minutes from the September 21, 2021 Regular Meeting

Upon a second by Director Arrington, a vote was taken and the motion carried unanimously.

**CORRESPONDENCE:**

None.

**PUBLIC COMMENT:**

None.

**UNFINISHED BUSINESS:**

District Park: Mr. Schlegel stated that he will submit to the County a plan for the proposed park for their consideration, prior to any fees being paid.

Execution of Release: Mr. Schlegel stated that he has yet to receive a signed copy of a release required by an agreement with a resident of the District. The Board members requested that Mr. Schlegel ask Counsel to generate a letter to the resident regarding the release.

Architectural Review Submission: Director Chambers visited the property in question and stated that he does not believe there to be a drainage issue. The Board members requested that Mr. Schlegel work with Counsel to determine if a document can be executed that will require the property owner to be responsible for any and all fence issues because of the concrete that has been installed around the perimeter of the yard.

Vacancy on the Board: Mr. Schlegel discussed the existing vacancy on the District's Board of Directors and stated that a vacancy notice has been posted to the District's website.

**NEW BUSINESS**

2022 Annual Administrative Resolution: Mr. Schlegel presented a proposed Annual Administrative Resolution for the Board's consideration. Director Stanton moved that the Board adopt Annual Administrative Resolution No. 2021-11-01 as presented. Upon a second by Director Chambers, a vote was taken and the motion carried unanimously.

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2022 Election Resolution: Mr. Schlegel presented a proposed Resolution calling for a Regular District Election on May 3, 2022. Director Chambers moved that the Board adopt Resolution No. 2021-11-02 Calling for a 2022 Regular District Election and Appointing a Designated Election Official, as presented. Upon a second by Director Arrington, a vote was taken and the motion carried unanimously.

Designation of Location for All District Meetings: Mr. Schlegel presented a proposed Resolution designating the location of Regular and Special Meetings of the Board of Directors. Director Chambers moved that the Board adopt Resolution No. 2021-11-03 Designating the Location of Regular and Special Meetings of the Board of Directors, as presented. Upon a second by Director Johnson, a vote was taken and the motion carried unanimously.

Engagement of Legal Counsel: Mr. Schlegel presented a Notice of Transition from Collins Cockrel & Cole regarding a reorganization of the legal firm. Due to the change at the firm the District has the choice of either engaging with the newly organized firm of Cockrel, Ela, Glesne, Greher & Ruhland or releasing an RFP for new legal counsel. Following discussion Director Arrington moved that the Board direct Mr. Schlegel to execute the Notice of Transition affirming that the Board wishes to engage with Cockrel, Ela, Glesne, Greher & Ruhland for the provision of General Counsel services beginning 1 January, 2022. Upon a second by Director Chambers, a vote was taken and the motion carried unanimously.

## FINANCIAL AND MANAGEMENT ITEMS:

2022 Budget: Mr. Schlegel stated that the required Notice of Public Hearing was published and posted as required and presented the proposed 2022 Budget for the Directors consideration.

Director Chambers opened the Public Hearing. Hearing no public comment, Director Chambers closed the Public Hearing.

After some discussion regarding 2022 anticipated revenues and expenditures, Director Chambers moved that the Board approve and adopt Resolution No. 2021-11-04 Adopting the 2022 Budget as presented, Approve the Setting of the District's MILL Levies for the 2022 Budget Year, and Appropriating Sums of Money required for District Operations and Debt Service for 2022. Upon a second by Director Stanton, a vote was taken and the motion carried unanimously.



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Review of Cash Position and Financial Statements: Mr. Schlegel presented the District's Financial Statements dated October 31, 2021 for the Board's review.

Ratification of Payments Made Between Meetings: Mr. Schlegel presented a list of payments that have been made since the Board's last meeting. After review Director Stanton moved that the Board ratify the claims presented totaling \$9,498.35 represented by checks #1087 through #1090. Upon a second by Director Chambers, a vote was taken and the motion carried unanimously.

Approval of November 2021 Claims: Mr. Schlegel presented a list of current claims for the Board's consideration. After review Director Chambers moved that the Board approve the claims presented for payment totaling \$58,178.86 represented by checks #1091 through #1101. Upon a second by Director Arrington, a vote was taken and the motion carried unanimously.

Residential Improvement Guidelines: Mr. Schlegel presented a proposed Application Submittal Form to be included into the Residential Improvement Guidelines document to be used by residents requesting an Architectural Review for improvements. Director Johnson moved that the Board approve the addition of the Application Submittal Form to the current Residential Improvement Guidelines document. Upon a second by Director Chambers, a vote was taken and the motion carried unanimously.

**DIRECTORS ITEMS:**

None

**NEXT MEETING:**

**Tuesday – January 18, 2022 @ 7:00 P.M.**

**ADJOURNMENT:**

There being no further business to come before the Board at this time, and being duly moved and seconded, the meeting was adjourned at 8:01 p.m.

Respectfully Submitted:

  
Secretary for the Meeting