

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
WATERVIEW I METROPOLITAN DISTRICT
HELD
November 15, 2022**

A Regular Board of Director's Meeting of the Waterview I Metropolitan District was held on November 15, 2022, at 7:00 p.m. at the Security Fire Department, 400 Security Boulevard, Colorado Springs, CO 80911 and virtually via Zoom. The meeting was open to the public.

ATTENDANCE:

In Attendance were Directors:

Hollie Arrington; President
Doyle Chambers; Secretary / Treasurer
John Reed; Assistant Secretary
Sean Stanton; Assistant Secretary

Director Johnson was unable to attend – excused absence

Also present or participating were:

Brent Sonin
Lee McMains
Kurt C. Schlegel, Special District Solutions, Inc.

CALL TO ORDER:

Mr. Schlegel noted that a quorum of the Board was present, and Director Arrington called the meeting to order at 7:00 p.m.

**CONFLICTS &
DISCLOSURE
STATEMENTS:**

Mr. Schlegel stated that the required Conflict Disclosure forms had been filed with the Secretary of State's office. The Directors stated they had no known additional conflicts of interest regarding District business to report.

APPROVAL OF AGENDA:

Director Chambers moved that the Board approve the Agenda as presented. Upon a second by Director Arrington a vote was taken, and the motion carried unanimously.

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CONSENT AGENDA:

Director Arrington moved that the Board approve the Consent Agenda, consisting of the following items, as presented:

- Minutes from the September 20, 2022 Regular Meeting for approval
- October 2022 District Payments for ratification totaling \$11,687.37 represented by checks #1177 through #1181.

Upon a second by Director Reed a vote was taken, and the motion carried unanimously.

CORRESPONDENCE:

Mr. Schlegel provided a copy of an email received from Mr. Brent Sonin regarding tumble weeds.

PUBLIC COMMENT:

Mr. Sonin addressed the Board members about the recent windstorm and the accumulation of tumble weeds in and around his yard as a result of the storm. Mr. Sonin spent in excess of \$400 to have the tumble weeds removed from his yard and requested some assistance from the District. The Directors expressed their concern and stated that the District was not able to provide any financial assistance but directed Mr. Schlegel to contact the District's landscaper and request that they mulch any remaining tumbleweeds that accumulated in the area in and around the detention pond at Cudahy and Goldfield.

NEW BUSINESS:

Landscape Maintenance: Mr. Schlegel stated that he has received one (1) bid to install rock mulch in District maintained open spaces and is working to obtain additional bids for the work, and will present these for review and consideration at the next meeting.

2023 Annual Administrative Resolution: Mr. Schlegel presented a proposed Annual Administrative Resolution for the Board's consideration. Director Arrington moved that the Board adopt Annual Administrative Resolution No. 2022-11-01 as presented. Upon a second by Director Reed, a vote was taken and the motion carried unanimously.

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2023 Election Resolution: Mr. Schlegel presented a proposed Resolution calling for a Regular District Election on May 2, 2023. Director Arrington moved that the Board adopt Resolution No. 2022-11-02 Calling for a 2023 Regular District Election and Appointing a Designated Election Official, as presented. Upon a second by Director Chambers, a vote was taken and the motion carried unanimously.

Designation of Location for All District Meetings: Mr. Schlegel presented a proposed Resolution designating the location of Regular and Special Meetings of the Board of Directors. Director Arrington moved that the Board adopt Resolution No. 2022-11-03 Designating the Location of Regular and Special Meetings of the Board of Directors, as presented. Upon a second by Director Chambers, a vote was taken and the motion carried unanimously.

FINANCIAL AND MANAGEMENT ITEMS:

2023 Budget: Mr. Schlegel stated that the required Notice of Public Hearing was published and posted as required and presented the proposed 2023 Budget for the Directors consideration.

Director Arrington opened the Public Hearing. Hearing no public comment, Director Arrington closed the Public Hearing.

After some discussion regarding 2023 anticipated revenues and expenditures, Director Arrington moved that the Board approve and adopt Resolution No. 2022-11-04 Adopting the 2023 Budget as presented, Approve the Setting of the District's MILL Levy for the 2023 Budget Year, and Appropriating Sums of Money required for District Operations and Debt Service for 2023. Upon a second by Director Chambers, a vote was taken and the motion carried unanimously.

Review of Cash Position and Financial Statements: Mr. Schlegel presented the District's Financial Statements dated October 31, 2022 for the Board's review.

Approval of November 2022 Claims: Mr. Schlegel presented a list of current claims for the Board's consideration. After review Director Arrington moved that the Board approve the claims presented for payment totaling \$10,082.29 represented by checks #1182 through #1193. Upon a second by Director Reed a vote was taken, and the motion carried unanimously.

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2022 Financial Audit: Mr. Schlegel presented an Engagement Letter from The Adams Group to conduct the 2022 Financial Audit for the District. Director Arrington Moved that the Board approve and execute the Engagement Letter with The Adams Group for the conduct of the 2022 Financial Audit. Upon a second by Director Chambers, a vote was taken and the motion carried unanimously.

DIRECTORS ITEMS:

None

NEXT MEETING:

Tuesday – January 17, 2023 @ 7:00 P.M.

ADJOURNMENT:

There being no further business to come before the Board at this time, and being duly moved and seconded, the meeting was adjourned at 7:58 p.m.

Respectfully Submitted:

Kurt C. Schlegel

Secretary for the Meeting